

POSITION DESCRIPTION

<p>Position Title : Manager of Mechanical Maintenance and Machine Building Department/location: Machine Maintenance Position Reports To : Director Assembly Operations</p>	<p>Number of Subordinates: Direct _____ Total _____ Job Code/ID: E1740 Last Issue Date: _____ Rev. No.: 0210</p>
---	--

Primary Purpose Summary

Detailed Description:

Salary: \$120,675 - \$132,250

<p>Primary Duties and Responsibilities</p>	<p>. Primary Responsibility</p> <ul style="list-style-type: none"> • Ensure a safe and well-organized work area for all Aptar associates, customers, vendors and visitors. Abide by all OSHA requirements with regard to plant maintenance and man/machine interfaces. • Adhere to and model the Aptar Core Values. • To oversee and direct the Mechanical and Electrical Maintenance of all Assembly Equipment, the Palletizer, and Stamping Presses. • Assist and Support all maintenance activities for the Extruders. • To develop, manage, maintain and control the capital and expense budgets for all assembly operations. • Conceptually design and oversee all new assembly machine purchases and fabrication. • Oversee the retrofit of obsolete assembly equipment to manufacture existing or future products. • Supports our customers by assisting them with filling issues. • Purchase all maintenance supplies, and ensure that spare parts are maintained at proper levels. • Participate in the Aptar Assembly Committee, and be cognizant of all contemporary assembly methodologies. • Hire, train and develop all mechanical and electrical maintenance staff.
<p>Required Qualifications</p>	<ul style="list-style-type: none"> • Education <ul style="list-style-type: none"> ○ Bachelor’s Degree in Mechanical Engineering preferred

	<ul style="list-style-type: none"> • Experience: <ul style="list-style-type: none"> ○ Five years of mechanical maintenance and automated assembly experience in a supervisory capacity • Skills <ul style="list-style-type: none"> ○ Requires excellent verbal and written communication skills ○ Ability to manage and motivate employees ○ Appropriate computer/design skills ○ Ability to multi-task, expedite and prioritize and work well with all levels of management ○ A proactive, self-starter who possesses exceptional problem solving skills
Authority Limits	<ul style="list-style-type: none"> • Budget • Approval Amount • Legal
Other requirements	<ul style="list-style-type: none"> • Travel: Frequent: <input type="checkbox"/> Sometimes: <input checked="" type="checkbox"/> Never: <input type="checkbox"/> • Other:

APPROVALS

_____ Department Head	_____ Human Resources Head	_____ Employee Signature (if needed)
--------------------------	-------------------------------	---

Position Title : Manager of Mechanical	Number of Subordinates:
---	--------------------------------

Maintenance and Machine Building Department/location: Machine Maintenance Position Reports To : Director Assembly Operations	Job Code/ID: E1740 Last Issue Date: Rev. No.: 0210
---	---

Non Essential Job Functions	<ul style="list-style-type: none"> • Task • Task
Non-Mandatory Job Qualifications	